Multi Calendar



Team Leader Group Scheduling	Client or Business	Test Business	
	Person or Site	Person Test	1
Client details are searched from a customer database stored online which is		+	
part of the app.	Site Address		
ır o	11 Test Lane		
,	Field Sheet No.	Attachments No Attachments	
 A unique number is generated when a job is scheduled. This forms a basis for the 'paperwork' requiring completion. 	Leading Electrician	No Attachments	
		and the second	
	Team Members +		
	(leave empty if not required)		
 Can set a leading team member and additional team members. 	Jacob –		
	Approximate Start Time	Approximate Hours	
After the field agent completes a piece of paperwork, a PDF copy will be	9:00 am	1	
saved against the job.	Status	Billing Status	
	Client to be Contacted 👻	Billable 🔹	
	Invoice Number		
	ТВА		
	Job Description		
Custom field for client to record their invoice number.	Fix the Light		
	Save Cancel	Remove Job	



Field Agent View - Job

 Job details are shown, but can be restricted from the field agent until the 'paperwork' for the previous job has been submitted.

• Job Location shows using Google Maps.



Copyright 2013 - 1up IT Pty Ltd

Field Agent View - Job Form

- Custom job form links to the job, field agent can complete form and pdf copy is linked to the job. This can also unlock the next job for the agent.
- Details are populated from the job record. This information can be overwritten by the field agent if required.

• Field agent has ability to save and close the form and return to it later.

Save & Close	Close	Field	l Sheet	Page 1		Complete	
		ene CC	eric D	n k	o Da	ny	
		<u>FIE</u>	LD SHEE	I		•	
Customer: Te	st Business	Contact:	Person	Test	Field Sheet No:	000072	
Address: 11							
Phone:		Fax:			Cust. Order No:		
Job Location:	11 Test Lane, A	Allenstown	n, 4700		Date:		
Customer Requirements:					Job Authorized by:		
Fix the Light							
Scope of Work/Sp	ecifications Reviewed and			DID YOU REP	ORT TO THE OFFIC	E	
Understood	e Sufficient Resoirces to		NO	(SEI)	lectrical/Incident	NO	
Work				2. A Dangerou (DE)	us Electrical Event	NO	
DETAILS OF WO	RK COMPLETED:						